



**ANNA UNIVERSITY**  
**CHENNAI - 600 025**

**Admissions to**  
**M.C.A. Degree Programme**  
**under**  
**Consortium of Industries of Anna University**  
**2024 - 25**

**INFORMATION AND INSTRUCTIONS TO CANDIDATES**



**CENTRE FOR ADMISSIONS**  
**Anna University, Chennai – 600 025**

**Guidelines for Admissions to M.C.A.**

**Degree Programmes under Consortium of Industries of Anna  
University 2024 - 25**

Through the Consortium of Industries of Anna University, there is a provision for an eligible Industry to sponsor a candidate for the **M.C.A.** Degree Programmes offered in the University Department of Anna University, viz., College of Engineering (CEG), Guindy. The Industry can register & submit an application online through the Web Portal [cfa.annauniv.edu/cfa](http://cfa.annauniv.edu/cfa)

The basic eligibility criteria for the companies are stipulated in Section A. The details on Sponsorship under Consortium of Industries of Anna University is stipulated in Section B. The information related to the Application, Fee, Counseling & Admission process is stipulated in Section C & the MoU related information is stipulated in Section D.

**SECTION A**

**Basic Eligibility Criteria for the Companies**

1. An Industry applying for sponsorship shall be either Public Limited or Private Limited.
2. The Industry must have been registered under the Indian Companies Act, 1956 having works / factories within Tamil Nadu / Andhra Pradesh / Telangana / Karnataka / Kerala / Puducherry.
3. The Company shall be a reputed one and engaged in the manufacturing / productivity process or other related process of any material which shall be related to the discipline of Computer Applications.
4. The Industry must have been registered at least three years prior to the date of signing of the MoU with Anna University.
5. The annual turnover of the industry, averaged over the last three financial years should be greater than or equal to Rs. 1 crore
6. It is mandatory to submit the details of PAN, GSTIN & EPF registration.
7. The Industry shall upload the Balance Sheets and ITR returns for the last three financial years (2020-21, 2021-22 & 2022-23).
8. The industry should submit the auditor certificate as per the format (**Annexure I**) attached

## SECTION B

### Sponsorship under Consortium of Industries

1. An Industry can submit an online application for sponsoring a candidate to M.C.A.
2. The sponsored candidate becomes eligible for M.C.A. in CEG and not for any other degree programme.
3. The Registered e-mail id of the Industry (SPoC) will receive all the communications. However, during the Registration of application, the e-mail id and DIN of the Managing Director (MD) of the company is to be provided. A declaration in the format **(Annexure II)** duly signed by the MD should be uploaded during the Online application process.

All communications will be sent to the registered e-mail id and copied to that of the MD and that of the candidate. All the correspondence will be strictly **through e-mail / AU Web portal only.**

4. The application uploaded through Online mode by the company along with all the relevant documents shall be processed by a Committee constituted by the Vice-Chancellor.
5. An Inspection Committee appointed by the Vice-Chancellor will inspect all the infrastructure facilities of the company and interact with the competent authorities of the company and technical staff members. The committee will submit its recommendation on the qualification of the company which includes a clear and committed projection of future exchange activities with the University, to come under the ambit of the 'Consortium of Industries' in the field of Computer Applications.
6. The industries shall provide the following:
  - a. Registered Office address
  - b. Address of the Industry owned facility / Infrastructure to be inspected by the Committee. After the submission of the online application, any change in the address will not be accepted.
7. During the online application process, the industry will have to pay a non-refundable application fee of Rs. 2,500/- (+18% GST).
8. The industry will have to pay a non – refundable Inspection Fee during the online application process as detailed below:
  - Rs.30,000/- (+18% GST), if the Inspection venue is in the district of Chennai / Thiruvallur / Kanchipuram / Chengalpet
  - Rs.40,000/- (+18% GST), if the Inspection venue is in the other districts of Tamil Nadu
  - Rs.50,000/- (+18% GST) for Industries outside Tamil Nadu

9. If an industry is rejected by the Inspection Committee, the industry may appeal within 3 working days by paying a non-refundable fee of Rs.40,000/- (+18% GST). The appeal received from the registered email of the SPoC of the industry/ AU Web portal alone will be considered. A Three Member Committee may be appointed by the Vice-Chancellor to re-inspect. The decision of the committee is final.

10. The eligibility conditions and the ranking criteria for the sponsored candidate:

a. Candidate should be an Indian Citizen

b. Candidate should satisfy one of the Nativity criteria specified in **Annexure III**

c. **Ranking / Eligibility:**

❖ **Academic Qualification**

A pass in a recognized Bachelor's degree of minimum 3 years duration and obtained at least 50% (45% in the case of candidates belonging to reserved category) in the qualifying Degree Examination.

(a) 10+2+ 3/4/5 years degree pattern

(or)

(b) 10+3 years Diploma +3 years pattern

(or)

(c) (i) 10+2+AMIE\*

(or)

(ii) 10+3 years Diploma (awarded by the State Board of Technical Education)+ AMIE\*

\*Candidates with section 'A' & 'B' certificates (A.M.I.E.) and other similar certificates of professional bodies or societies recognized by the Ministry of Human Resource Development, Government of India and enrolled before 31.05.2013 are considered to be equivalent to B.E./B.Tech. Degree holders only if the candidate has 2 years regular full time Teaching / Industrial experience in the relevant field after successful completion of the course including project work. An Experience Certificate is to be submitted by the candidates.

<b>MORE ON ELIGIBILITY CRITERIA</b>	
<b>M.C.A (2 year Programme)</b>	A pass in a recognized Bachelor's degree of minimum 3 years duration in BCA, B.Sc. (Information Technology / Computer Science), Computer Science and Engineering or equivalent* and obtained atleast 50% (45% in the case of candidates belonging to reserved category) in the qualifying degree examination.
<b>M.C.A (2 year programme with bridge courses as per Anna University Norms)</b>	A pass in a recognized Bachelor's degree of minimum 3 years duration (in disciplines other than the ones mentioned above) with Mathematics at 10+2 level or at Graduate level and obtained atleast 50% (45% in the case of candidates belonging to reserved category) in the qualifying degree examination.

❖ Candidates must have appeared in TANCET 2024

❖ Merit List will be prepared based on TANCET 2024 percentile score

**NOTE:**

*Candidates who have passed the UG Degree programme in 2023 or prior to 2023 should produce the Original Degree Certificate / Provisional Certificate & Consolidated Mark Sheet / Mark Sheets of all the semesters at the time of Admission. However, those candidate appearing for April / May 2024 University Examinations should have passed all the subjects up to the pre-final year and the candidates should produce the original Mark sheets for all the semesters up to the pre-final year for securing Provisional Admission. They should produce Original Degree / Provisional Certificate & Consolidated Mark sheet / Mark sheets for all semesters at least one month before the date of Commencement of the first semester PG examinations. If they fail to do so, the Provisional admission automatically stands cancelled. Such candidates shall be asked to discontinue the programme.*

11. No communal reservation is followed for allotment under Consortium of Industries.

12. Only 5% of the total sanctioned intake in each branch of study is available for Consortium of Industries quota.

## **SECTION C**

### **Application, Counseling and Admission Process**

1. The Industry can register & fill in the application online through the Web Portal [cfa.annauniv.edu/cfa](http://cfa.annauniv.edu/cfa)
2. A non-refundable Application Fee of ₹2,500/- (+18% GST) shall be paid by the company.
3. List of documents to be uploaded is given in **Annexure IV**
4. The Industry shall pay a non-refundable Inspection Fee as applicable
5. If the company is qualified and the candidate is eligible, the candidate will be asked to participate in Counselling in the order of Merit.
6. The candidate is eligible for allotment of seats in M.C.A.
7. If the candidate is successful in securing a seat, the sponsoring company shall execute an MoU with the University, which shall contain the terms and conditions of Anna University.

8. The Industry shall pay the necessary Consortium Fee to the University, prior to the signing of the MoU. The Payment is to be made Online in favour of '*The Director, Centre for Admissions, Anna University, Chennai – 25*'. This amount shall not be refunded under any circumstances. The Consortium fee for M.C.A. is as follows:

<b>Sl. No</b>	<b>Programme</b>	<b>Consortium Fee (Rs.)</b>
1.	M.C.A.	3,00,000/-

9. Once the seat allotment is done, change of Branch or Institution will not be permitted.

## **SECTION D**

### **Memorandum of Understanding (MoU) under Consortium of Industries of Anna University**

1. The agreement shall, on the expiry of 2/3/4/5 years (as per the duration of the programme) from the date of execution, stands terminated without any notice, unless it is specifically extended by the Vice-Chancellor on valid reasons. Companies which fail to fulfill the objectives of the consortium will be disqualified for future MoUs with the University after the tenure period.
2. The Industry can sponsor only one candidate in the year of signing the MoU. The Industry cannot sponsor any other candidate during the tenure of the MoU.
3. The Industry shall impart industrial training for at least a total of 10 students with a minimum of 3 students per year. In addition to that, the company shall arrange Industrial visits and extend support to the students of this University in the accomplishment of Industrial projects. Any default in providing such facilities may render the company liable for being debarred from future MoUs.
4. The University shall consider conducting Refresher Courses / Training Programmes / Guest Lectures etc., for the benefit of the staff of the Industry on payment of prescribed fees to the University.
5. In case of any dispute, the decision of the Vice-Chancellor shall be final and binding on all the parties.

## **IMPORTANT DATES**

<b>Commencement of Online Registration of Applications</b>	<b>13.03.2024</b>
<b>Last date for Registration and Online Submission</b>	<b>31.05.2024</b>

**ANNEXURE I**

**To**

The Director  
Centre for Admissions  
Anna University  
Chennai – 600 025.

**CERTIFICATE**

1.	Name of the Industry	:	
2.	Address of the Registered Office	:	
3.	Date of Incorporation as per Registration Certificate issued by MCA	:	
4(a)	The Company is	:	<b>Public Ltd. / Private Ltd. /Others</b>
(b)	If 'Others', specify the nature of the company	:	
5.	PAN	:	
6.	GST	:	
7.	EPF Registration Number	:	
8.	For the last three financial years (year ending 31 <sup>st</sup> March 2021 / 2022 /2023)	:	
(a)	ITR filed by the Industry	:	<b>YES / NO</b>
(b)	Balance Sheet submitted by the Industry	:	<b>YES / NO</b>
9.	Annual Turnover of the Industry as per Balance sheet	:	FY 2020-21
			FY 2021-22
			FY 2022-23
10.	Average Annual Turnover (over the last three financial years )	:	

This Certificate is issued as per the request of the above Industry, applying under 'Consortium of Industries – Anna University'.

**Date:**

**Signature of the Auditor with Seal**



**ANNEXURE II**

**To**

The Director  
Centre for Admissions  
Anna University  
Chennai – 600 025.

**CERTIFICATE**

Name of the Industry :

Address of the Registered Office :

Address of the Industry owned  
facility /Infrastructure :

It is hereby certified that the above mentioned Industry is submitting an application under Consortium of Industries for UG / PG admission in the Faculty of -----  
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Name of the Managing Director :

DIN :

E-mail Id of the MD :

Contact E-mail Id (SPoC) :

**Date:**

**Signature of the Managing Director  
with Seal**

## **ANNEXURE III**

### **NATIVITY CRITERIA**

The candidate should satisfy one of the following Nativity criteria:

- i. Candidates who have studied from Schools / Colleges situated in Tamil Nadu during last 5 years are eligible. They need not produce Nativity Certificate for verification.
- ii. Tamil Nadu native candidates who have passed any of the X / XII Std./ Diploma/Degree or their equivalent examination from schools /Colleges situated outside Tamil Nadu during the last five years can also apply. They should submit **Nativity Certificate only as digitally signed e-Certificate**.
- iii. Children of Central Government Employees may also apply for admission, irrespective of their native, provided their parents or guardians (only if both parents are not alive) have been serving in Tamil Nadu continuously for the past **FIVE YEARS** at the time of submission of application. This should be supported by producing a certificate from the employer of the parent or guardian, to that effect.
- iv. Children of employees in Public Sector or Government recognized Institutions who at the time of submission of application for admission employed in Tamil Nadu continuously for the past five years may also apply irrespective of their domicile. A certificate from the employer stating that the person is a Permanent Employee of the Firm or Institution concerned with evidence like Income Tax return, PF Slips, etc. and is working in Tamil Nadu continuously for the past **FIVE YEARS** has to be produced.
- v. Sons and daughters of All India service Tamil Nadu cadre officers are eligible to apply. A Self declaration from the parent in this regard is to be produced.
- vi. Other State candidates who have studied from Schools / Colleges situated in Tamil Nadu during last 5 years are eligible. They need not produce Nativity Certificate for verification.

Note:

1. Applications without proper Nativity Certificate for Category (ii) without proper employer certificate for categories (iii) and (iv) and without self-declaration from the parent for category (v) will not be considered.
2. Category (vi) need not produce employer certificate / nativity certificate.

## **ANNEXURE IV**

### **DOCUMENTS TO BE UPLOADED WHILE REGISTERING THE APPLICATION**

The scanned copies of all the relevant documents (listed below) should be uploaded online at the time of submission of Online Application. All the files should be in pdf format only (Max file size 2 MB).

1. Letter addressed to the Registrar (in the Company letter head) including
  - *Name of the sponsored candidate – School studied (past 5 years).*
  - *Faculty to which Application is filed.*
2. XII / Diploma Mark sheets.
3. X Mark sheet.
4. Degree Mark sheets / Provisional / Degree Certificate
5. Industry Brochure.
6. Balance Sheet – Last 3 years (Financial year: 2020-21, 2021-22 & 2022-23)
7. IT Assessment – Last 3 years (Financial year: 2020-21, 2021-22 & 2022-23)
8. Industry Registration Certificate.
9. Memorandum and Articles of Association of the Industry.
10. Auditor certificate (**Annexure I**)
11. Certificate by the MD (**Annexure II**)
12. Duly signed Affidavit - On (Rs.20) Stamp Paper (**Annexure V**)

#### **IMPORTANT:**

**The Candidates are informed that the admission will only be Provisional. At any stage, if the candidate is found ineligible on verification of original certificates by the Competent Authority, the admission will be cancelled / he or she will be asked to discontinue from the program.**

**ANNEXURE V**

**FORMAT FOR AFFIDAVIT**

(Must apply in Rs.20/- Stamp Paper)

Affidavit of Sri..... Managing Director/Director  
of M/s.....  
(Name of the Company)

I, ..... a .....  
(Name of the Director / M.D-Employer) (Religion)

aged about.....years, Son / Daughter of.....residing at  
.....

do hereby solemnly affirm and sincerely state as follows:

I.....am the Managing Director/Director/Authorised Signatory  
(Name of the Director / M.D-Employer)  
of the Company M/s.....  
(Name of the Company)

which is registered under the Indian Companies Act 1956.

I state that the company propose to sponsor.....  
(Candidate's Name)

S/o.....for PG admission in.....  
(Faculty Applied for)

in Anna University, Chennai for the Academic year 2024-2025.

I solemnly affirm and sign on this.....day of.....,2024

**Signature of  
Managing Director / Director  
/Authorised Signatory**

M/s.....Ltd.

**Company Seal**