



**ANNA UNIVERSITY**

**CHENNAI - 600 025**

**Admission to  
B.Arch. Degree Programme  
under CIWGC category  
2025 - 26**

**INFORMATION AND INSTRUCTIONS TO CANDIDATES**



**CENTRE FOR ADMISSIONS**  
**Anna University, Chennai – 600 025 INDIA**

**Guidelines for Admissions to  
B.Arch. Degree Programme  
under CIWGC category of Anna University  
2025-26**

Anna University is inviting applications under CIWGC (*Children of Indian Workers in Gulf Countries*) category for admissions to the B.Arch Degree Programme offered in the School of Architecture & Planning (SAP), Guindy, Anna University, Chennai-25. The candidates can register & submit their application online through the Web Portal [cfa.annauniv.edu/cfa](http://cfa.annauniv.edu/cfa).

*Children of Indian Workers in Gulf Countries (CIWGC) are eligible to apply under two categories, viz., CIWGC (Children of Indian Workers in Gulf Countries) and NRI (Non Resident Indian).*

**1. ALLOCATION OF SEATS**

In B.Arch, for CIWGC category, 5% of the seats are allotted within the sanctioned strength.

**2. DURATION OF THE PROGRAMME**

<b>B.Arch.</b>	<b>5 Academic years comprising of 10 semesters</b>
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**3. ELIGIBILITY – GENERAL**

- The Father / Mother / Legal guardian of the candidate should be working in one of the Gulf Countries and they should have NRI status. Recent NRI status certificate of the (Father / Mother / Legal Guardian) issued by the Indian Embassy of the respective country with their seal should be submitted as per **Annexure - I** (Affidavit for NRI status is not accepted). **The Embassy Certificate obtained prior to 1<sup>st</sup> March 2025 shall not be accepted.**
- Employment Certificate of the NRI (Father / Mother / Legal Guardian) (issued on or after 1<sup>st</sup> March 2025) in Gulf Countries should be submitted as per **Annexure - II**. In the case of self-employment, proof related to the details of the nature of business, annual income and Income Tax paid (for the last 3 years) are to be submitted.

- **Applicants shall register online at the Web Portal [cfa.annauniv.edu/cfa](http://cfa.annauniv.edu/cfa)**
- The Non- Refundable Application Processing Fee payable is US \$ 400 (+18% GST). The payment shall be made using Debit Card / Credit Card only. The Transaction charges for online payment, if any, should be borne by the candidate.
- Upload the documents specified in **Annexure III**

#### **4. ELIGIBLE QUALIFICATION & MERIT LIST**

##### **ELIGIBILITY CRITERIA**

Based on the Gazette Notification and Circular of Council of Architecture, the following eligibility criteria for B.Arch. Degree Course shall be followed:

- No Candidate shall be admitted to architecture course unless she/he has passed 10 + 2 or equivalent examination with Physics and Mathematics as compulsory subjects along with either Chemistry or Biology or Technical Vocational Subject or Computer Science or Information Technology or Informatics Practices or Engineering Graphics or Business Studies with at least 45% marks in aggregate or passed 10+3 Diploma Examination with Mathematics as compulsory subject with at least 45% marks in aggregate.
- The candidate needs to qualify an aptitude test in Architecture “NATA” conducted by the Council of Architecture (COA) or “JEE” conducted by National Testing Agency (NTA), New Delhi.
- The Qualifying Marks for the NATA 2025 would be based on the following Rules:
  1. A minimum of 20 marks must be secured in PART A
  2. A minimum of 20 marks must be secured in PART B
  3. Overall qualifying marks for NATA 2025 shall be 60 marks out of 200 as aggregate of Part A and Part B.
- A Candidate will not qualify in NATA-2025 unless all three conditions mentioned above are satisfied. In case the candidate appears in multiple tests, all the previous scores of NATA 2025 shall appear on the score card. The best score obtained in all attempts shall be taken as the valid score for NATA 2025.
- In case a candidate has obtained a valid score in NATA 2024 and appears for NATA 2025, his/her NATA 2025 score shall be calculated/determined as per COA instructions.

## B. MERIT LIST

- The ranking of candidates for the seats will be on the basis of the marks obtained in the qualifying examination and also in the NATA2024/2025 conducted by Council of Architecture or JEE (Main) Paper 2 B.Arch. conducted by NTA.
- The academic marks of all subjects of the candidate (Tamilnadu H.Sc /CBSE/ICSE/equivalent) shall be reduced to 200 or Diploma marks in all the semesters put together shall be reduced to 200. The Ranking of the candidates shall be based on the total marks of 400 (NATA/JEE mark out of 200 and academic mark out of 200). A merit list shall be prepared based on the total marks of 400. In cases where more than one candidate have got the same marks in the common merit list, the inter-se-merit among such candidates shall be determined in the order of priority as specified below : (i) Higher Secondary/Diploma Aggregate (ii) date of birth (elder will be given preference) and (iii) Random number Assigned (higher value will be given preference)
- If the candidate has grade certificates, he/she has to produce either the actual marks or equivalent marks for the respective grades. In case equivalent mark range is given for grades by the respective examination authorities, only the minimum marks applicable to the grades in the subjects will be taken into account. The candidate should submit equivalent mark or mark range for grades from the respective board only.
- **Letters from Principals regarding equivalent mark or mark range for grades will not be accepted.** The candidate has to provide a pass certificate, if it is not clear from the mark sheet whether the candidate has passed all the subjects. Mark sheets with voluminous data or confusing formats will not be accepted. The decision of Anna University will be final in case of any ambiguity in the eligibility criteria.

### **Note:**

1. For the purpose of calculation of marks for eligibility in respect of sandwich Diploma candidates, the marks of all the other semesters in which there is no industrial training shall be considered.
2. For minimum eligibility, rounding of marks and normalized marks will not be considered.
- 3.**Improvement Marks:** As per the G.O. No. 184 HE (J2) Dept. dt: 09.06.2005 and G.O. (st) No. 143 HE (J2) Dept. dt: 06.05.2008 improvement marks obtained by the candidates including Other State candidates from 2006 onwards will not be considered.

## 5. COUNSELING PROCEDURE

- Once the Rank list has been published, the candidate will be asked to participate in Online Counselling (Choice filling) in the order of Merit. The Counseling Web Portal (for exercising the choice of the Institution /Branch of study) will be enabled after the publication of the Merit List.
- No communal reservation is followed for allotment under CIWGC.
- At the time of Online Counseling, the candidates have to pay \$1,000/- as Initial deposit through Online mode for participating in Online Counseling. The Initial Deposit will be adjusted against the Tuition Fee.

An applicant who declines after the publication of Tentative Allotment OR an applicant who is not allotted a Branch during Provisional Allotment shall be eligible for 100% Refund of the Initial Deposit. After provisional allotment, an applicant who does not join the branch allotted shall be eligible for 80% of Refund of the initial deposit. The candidates eligible for refund should apply through the Web Portal ([cfa.annauniv.edu/cfa](https://cfa.annauniv.edu/cfa)) within six months from the date of counseling. The application for refund submitted beyond six months will not be considered.

- Once the seat allotment (Provisional) is done, change of Branch or Institution will not be permitted.

## 6. ADDITIONAL INFORMATION

- Details related to Fee structure & Hostel facilities may be obtained from the office of the Director, Center for International Relations, Anna University. For contact details refer to the Web Page of the Centre for International Relations: <https://annauniv.edu/cir/index.php>
- For Online Application Registration and Admission related information is available in the Web Page of the Centre for Admissions: <https://cfa.annauniv.edu/cfa/>  
e-mail: [FNRIcfa@gmail.com](mailto:FNRIcfa@gmail.com)

### **IMPORTANT:**

The Candidates are informed that the admission will only be Provisional. At any stage, if the candidate is found ineligible on verification of original certificates by the Competent Authority, the admission will be cancelled / he or she will be asked to discontinue from the program.

## **IMPORTANT DATES**

<b>Commencement of Online Registration of Applications</b>	<b>05.06.2025</b>
<b>Last date for Registration, Online Payment of Registration Fee, Online Uploading of Documents &amp; Application Submission</b>	<b>05.07.2025</b>

**For further clarifications contact**

**Email :** [FNRIcfa@gmail.com](mailto:FNRIcfa@gmail.com)

**Phone :** (044) 2235 8314 / 8276

**DIRECTOR (Admissions)  
ANNA UNIVERSITY**

## ***ANNEXURE - I***

### **FORMAT FOR NRI CERTIFICATE FROM EMBASSY**

*(In the Letter Head of the Embassy office)*

No.

Dated:

### **CERTIFICATE**

*This is to certify that ..... (Father / Mother / Legal Guardian) .....holder of Indian passport no.....dated .....issued at (Place of issue) .....is residing in this country since .....He / She is a Non- Resident Indian.*

*(Signature, Designation & seal of the issuing authority)*

***Note: 1. The NRI Certificate given by embassy in a different format is accepted.***

***2. Affidavit of NRI Certificate is not accepted.***

## ***ANNEXURE - II***

### **FORMAT FOR THE CERTIFICATE FROM THE EMPLOYER**

*(In the Letter Head of the Company / Organization)*

No.

Dated:

*This is to certify that ..... (Father / Mother / Legal Guardian) .....holder of Indian passport no.....dated .....issued at .....(place of issue).....is an employee of our company / organization since ..... (Date of joining).....in the position of ..... (Designation) .....and drawing a monthly salary of .....*

*This certificate is being issued upon his / her request for the purpose of college admission.*

*(Signature, Designation & seal of the issuing authority)*

### ***ANNEXURE III***

#### **DOCUMENTS TO BE UPLOADED WHILE REGISTERING THE APPLICATION**

The scanned copies of all the relevant documents (listed below) should be uploaded online at the time of submission of Online Application. All the files should be in pdf format only. (Max file size 2 MB).

1. Recent NRI status certificate of the (Father / Mother / Legal Guardian\*) issued by the Indian Embassy of the respective country with their seal as per Annexure - I (Affidavit for NRI status is not accepted). The Embassy Certificate obtained prior to 1<sup>st</sup> March 2025 shall not be accepted.
2. Employment Certificate of the NRI (Father / Mother / Legal Guardian) (issued on or after 1<sup>st</sup> March 2025) as per Annexure - II. In the case of self-employment; nature of business, annual income and required proof - Income Tax paid (for the last 3 years) to be produced.
3. NRE / NRI bank account statement of the NRI (Father / Mother / Legal Guardian), at least for the last six months (start date should be on or after 1<sup>st</sup> September 2024).
4. Valid Indian Passport and Visa of the NRI (Father / Mother / Legal Guardian).
5. **Birth Certificate or Valid Indian Passport of the Candidate.**
6. School Transfer Certificate / Migration Certificate. If these certificates are not issued in the respective country, an equivalent transfer certificate from the Principal has to be specially obtained.
7. **For 10+2 type of Indian Boards OR Foreign Boards:**
  - a. Mark sheets of Secondary School Leaving Certificate (X Standard) or equivalent  
AND  
Higher Secondary Certificate (XII Standard) or equivalent.  
OR
  - b. For 8+4 type of Foreign Boards: Mark Sheets from 8<sup>th</sup> to 12<sup>th</sup> standards.  
OR
  - c. For 9+3 type of Foreign Boards: Mark Sheets from 9<sup>th</sup> to 12<sup>th</sup> standards.
8. NATA /JEE score card  
**\*Certificate to be provided for the Legal Guardian of the candidate by the court as per provisions of "The Guardians and Wards Act 1890".**



**NOTE:**

1. **Scanned Copy of the documents listed above (1 to 7) must be uploaded without fail.**
2. Printed mark sheets issued by the respective boards only will be accepted.
3. Hand written mark sheets will not be accepted.
4. Equivalence of marks for grades should be provided by the Examination Authorities / Boards.
5. Information for applicants regarding admission will be available in Anna University Web Portal. Do not expect individual email communication.
6. The Scanned copy of the High School Diploma Certificate (if the student has completed studies from International Boards which provide three / four year high school diploma) must be attached. Such students should also enclose the photocopy of the mark sheet of 8<sup>th</sup> Standard or 9<sup>th</sup> Standard or equivalent level (Pre-Diploma level).
7. Anna University reserves the right to ask for additional documents if necessary.
8. Predicted scores will not be accepted.
9. In case, the final transcripts have not been received before the last date of registration of applications, submit the other documents. However, the final transcripts should be submitted before the commencement of Choice Filling / Counseling.

**The Candidates can apply only through Online mode.**

**[cfa.annauniv.edu/cfa](http://cfa.annauniv.edu/cfa)**